

AGENDA
SPC 84-2013R Method of Testing Air-to-Air Heat/Energy Exchangers
Tuesday, February 4, 1:00 pm – 3:30 pm, L, Bay Hill
Hilton Orlando, Orlando Annual Meeting

1. CALL TO ORDER

- 1.1 See ASHRAE Code of Ethics (Exhibit 1)
- 1.2 Introduction of Members and Guests
- 1.3 Appointment of Secretary
- 1.4 Quorum Determination (6 Voting Members)
- 1.5 Announcements

2. AGENDA REVIEW

ACTION: Approval or modification.

3. DRAFT MINUTES OF 2019-09-13, 2019-06-24 and 2019 01-15 MEETINGS

ACTION: Approval or modification.

4. REVIEW OF PUBLICATION STATUS

REPORT BY CHAIR. The standard is in the process of publication galleys preparation. Chair will update with available schedule information.

5. RECOMMENDATIONS TO TC 5.5:

ACTION: SPC will discuss whether or when to dissolve the committee, and what recommendations should be given to TC5.5 with respect to when to initiate the next edition of the standard, needs for new elements with the standard or development of additional standards, possible research topics, etc..

6. ACTION PLAN AND ASSIGNMENTS

ACTION: Determine remaining steps towards submittal for public review, assign tasks.

13. NEW BUSINESS

14. NEXT MEETING:

ACTION: Need for and possible timing of the next meeting will be discussed.

Attached:

Exhibit 1 ASHRAE Code of Ethics

Exhibit 2 Roster as of 2019-06-05

ASHRAE Code Of Ethics

(Approved by ASHRAE Board of Directors January 30, 2013)

1.140.001.1 As members of ASHRAE or participants in ASHRAE committees, we pledge to act with honesty, fairness, courtesy, competence, integrity and respect for others in our conduct.

A. Efforts of the Society, its members, and its bodies shall be directed at all times to enhancing the public health, safety and welfare.

B. Members and organized bodies of the Society shall be good stewards of the world's resources including energy, natural, human and financial resources.

C. Our products and services shall be offered only in areas where our competence and expertise can satisfy the public need.

D. We shall act with care and competence in all activities, using and developing up-to-date knowledge and skills.

E. We shall avoid real or perceived conflicts of interest whenever possible, and disclose them to affected parties when they do exist.

F. The confidentiality of business affairs, proprietary information, intellectual property, procedures, and restricted Society discussions and materials shall be respected.

G. Each member is expected and encouraged to be committed to the code of ethics of his or her own professional or trade association in their nation and area of work.

H. Activities crossing national and cultural boundaries shall respect the ethical codes of the seat of the principal activity.

Exhibit 2:**SPC 84-2013R Roster as of 2020-02-04:**

Name	Voting Status	Committee Position
Matthew Friedlander	Voting	Chair; PcvM-Producer
James Scudamore	Voting	PcvM-Producer; Webmaster
John Bolster	Voting	PcvM-General
Terrence Farrell Jr	Voting	PcvM-User
Andy Kebernik	Voting	PcvM-Producer
Ronnie Moffitt	Voting	PcvM-User
Richie Mohan	Voting	PcvM-Producer
Mary Opalka	Voting	PcvM-User
Carey Simonson	Voting	PcvM-General
Christopher Stone	Voting	Or/ahri; PcvM-General
Nicole Lantonio	Non-voting	Aor/ahri; NvM-General
Wongyu Choi	Non-voting	NvM-General
Adam Fecteau	Non-voting	NvM-Producer
Marc Tardif	Non-voting	NvM-Producer
Adrienne Thomle	Non-voting	Spls Liaison
Mark Weber	Non-voting	Staff Liaison